

# **START Parent Leadership Development Training**

**Serving on Groups That Make Decisions**

**Webinar**

**July 14, 2016**

**[www.servingongroups.org](http://www.servingongroups.org)**



The Parent Leadership Development Training is funded by The New Jersey Department of Children and Families' (DCF) Division of Family and Community Partnerships (FCP) Race to the Top–Early Learning Challenge Grant (RTT-ELC)

# Meet the Presenters



Dianne Malley



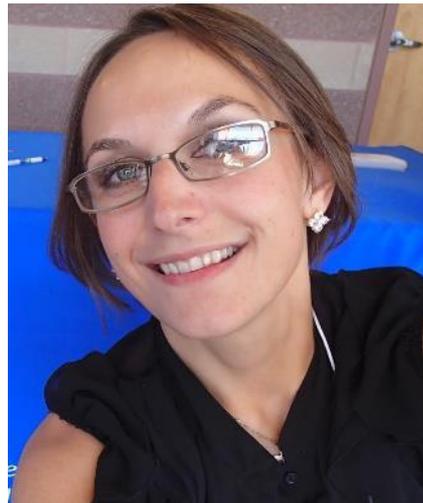
Michele Tyler



Monique Dujue Wilson



Karen Antone



Tatsiana DaGrosa



Debbie Esposito

# Experts Unite!

Use the Question/Chat Box to share one thing that you know about decision-making groups.



# Serving on Groups That Make Decisions

**ALL Webinars are from Noon to 1 pm**

July 14 <sup>th</sup>	Opportunities to Get Involved and Types of Groups
August 11 <sup>th</sup>	Processes and Tools Groups Use
September 8 <sup>th</sup>	How to Use Data on a Decision Making Group
September 29 <sup>th</sup>	Overview of Serving on Groups in <b>Spanish</b>
October 13 <sup>th</sup>	Roles of Families and Skills for Serving on Groups

**For more information contact SPAN:**

**973-642-8100 ext. 123 or [start@spannj.org](mailto:start@spannj.org)**

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**GUIDEBOOK FOR SERVING ON GROUPS**

## Guidebook Sections

INTRODUCTION

SECTION 1 OPPORTUNITIES TO GET INVOLVED

SECTION 2 TYPES OF GROUPS

SECTION 3 PROCESSES GROUPS USE

SECTION 4 TOOLS GROUPS USE

SECTION 5 TIPS AND STRATEGIES FOR GROUPS

SECTION 6 UNDERSTANDING DATA AS INFORMATION

SECTION 7 THE ROLE OF FAMILIES ON GROUPS

SECTION 8 SKILLS FOR SERVING ON GROUPS

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# Overview of *Serving on Groups*

- Developed due to an identified need
- Collaborative effort by stakeholders
- Audience
  - Family Members
  - Students
  - Educators
  - Groups
  - Community Members
  - Administrators



# Objectives



- Be able to self-reflect on your experiences, knowledge, skills, and interests as individuals and how you can benefit a group/team.
- Build an understanding about types of decision-making groups.
- Learn about the principles that guides group practices and the processes groups use.
- Gain strategies to help you confidently and actively participate in a decision-making group.

# What brings you here today?



School



Family



Community



Leadership



# Family Engagement & Leadership



- To support and increase participation of families on decision-making groups
- Research on family involvement in the decision-making process have found:
  - Children have better outcomes when families are involved
  - There needs to be support for families

Research of Dr. Joyce Epstein & others



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# Benefits to (Shared) Decision Making

## Results for Families

- Awareness and input on policies
- Feeling of ownership
- Shared experiences and connections with professionals and other families

## Results for Professionals

- Awareness of family perspectives
- Increased confidence and ability to partner with families
- Acceptance of family representatives in leadership roles

Adapted from studies from J. Epstein & others



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# Opportunities to Get Involved

## Questions

- How can I get involved?
- How can I share in decision making?
- Who can serve on these groups?
- Where do I begin?

## Steps

- Self-Reflection
- Awareness of Possibilities
- Options to Explore



# Dreams

**DREAMS:** What dreams do you have in relation to your personal and professional development as a group or team member?

- What do you hope to accomplish in one year? 5 years? 10 years?



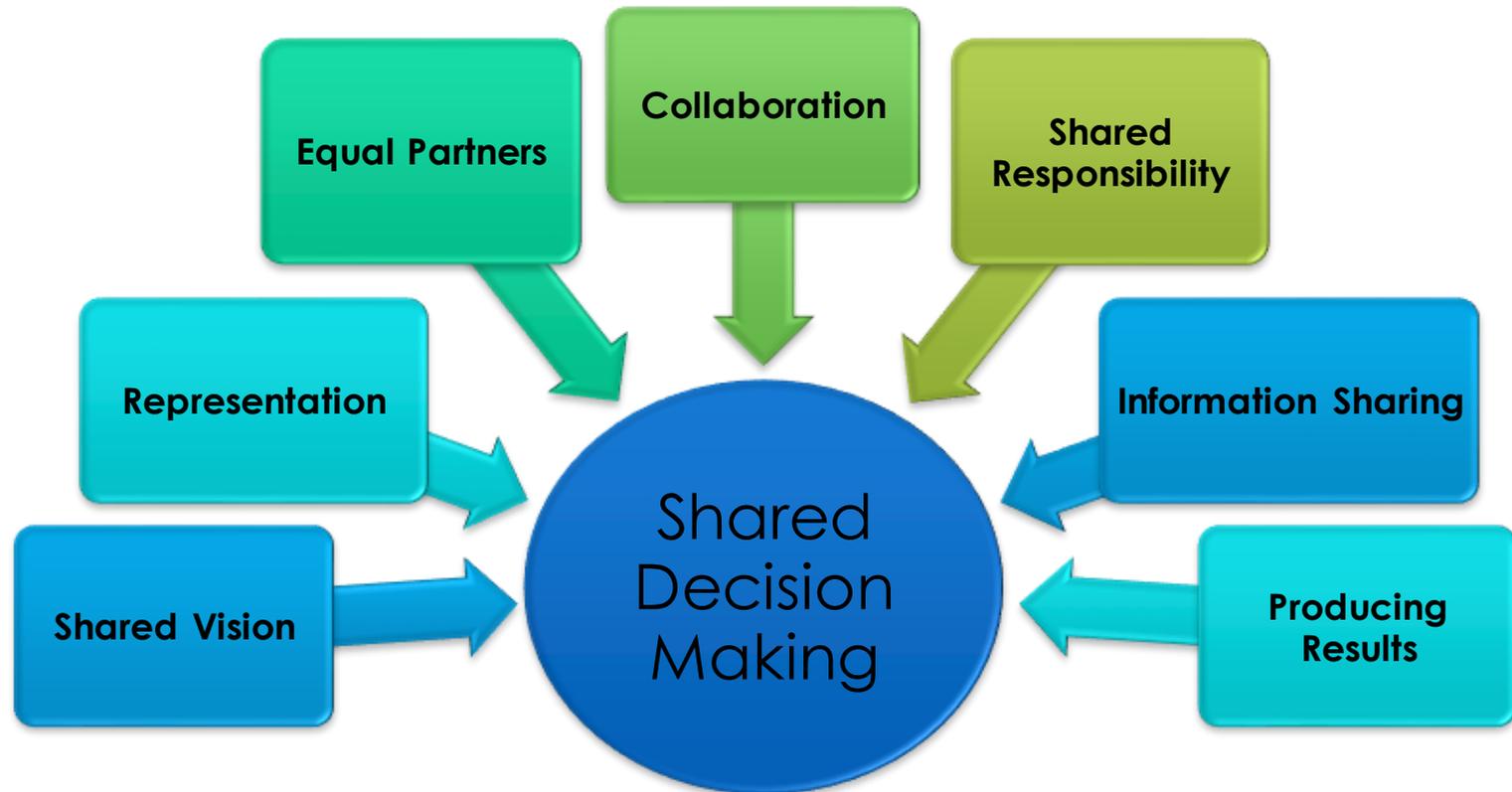
# Shared Decision Making



“Decision-making means a process of partnering, of shared views and actions toward shared goals...not just a power struggle between conflicting ideas.”

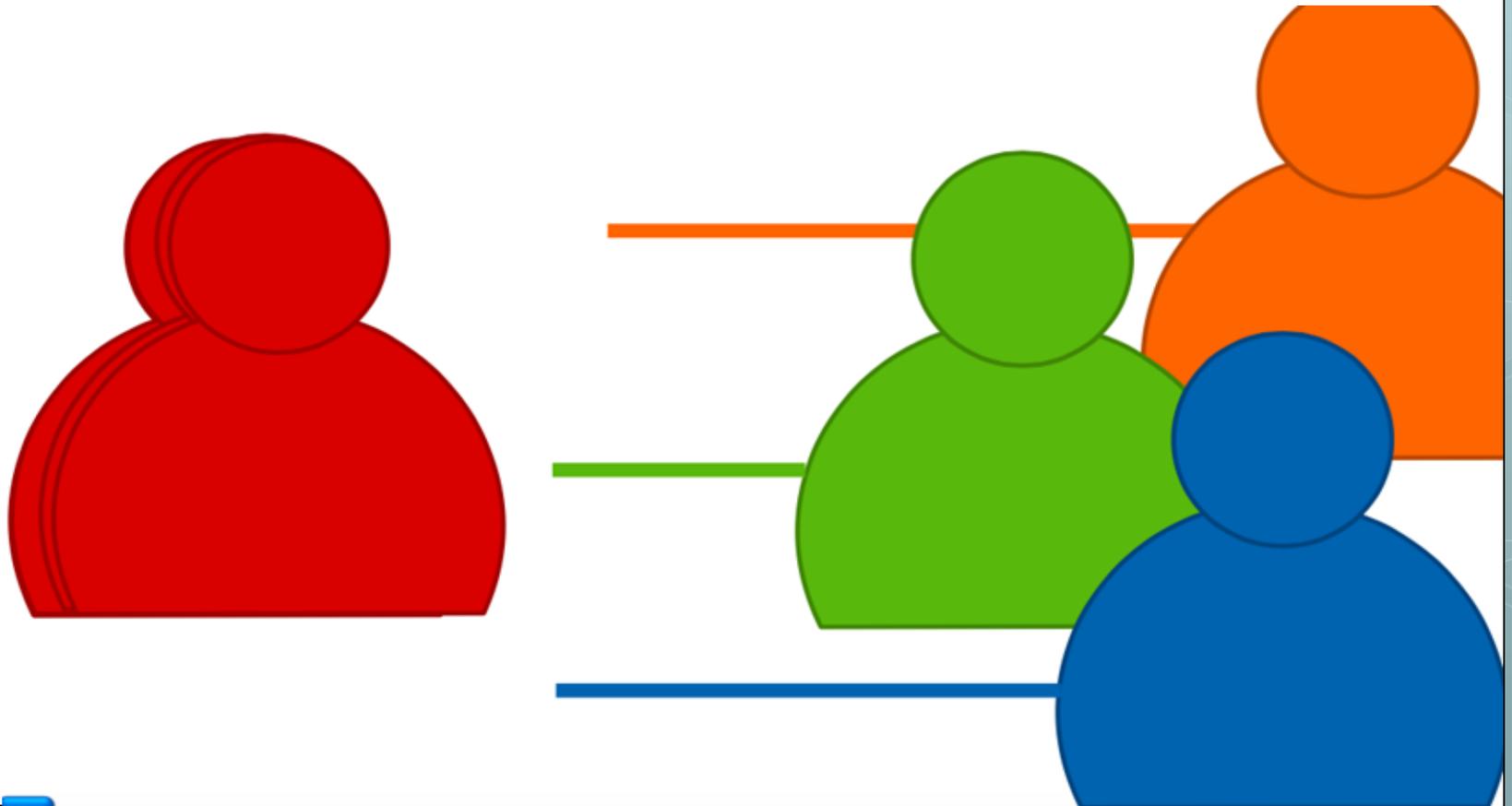
-Dr. Joyce Epstein

# Guiding Principles of Shared Decision-Making



# Parents as Partners in Shared Leadership

Meet people “where they are” on the issue.



Shared Leadership brings people together to build support for addressing the issue.



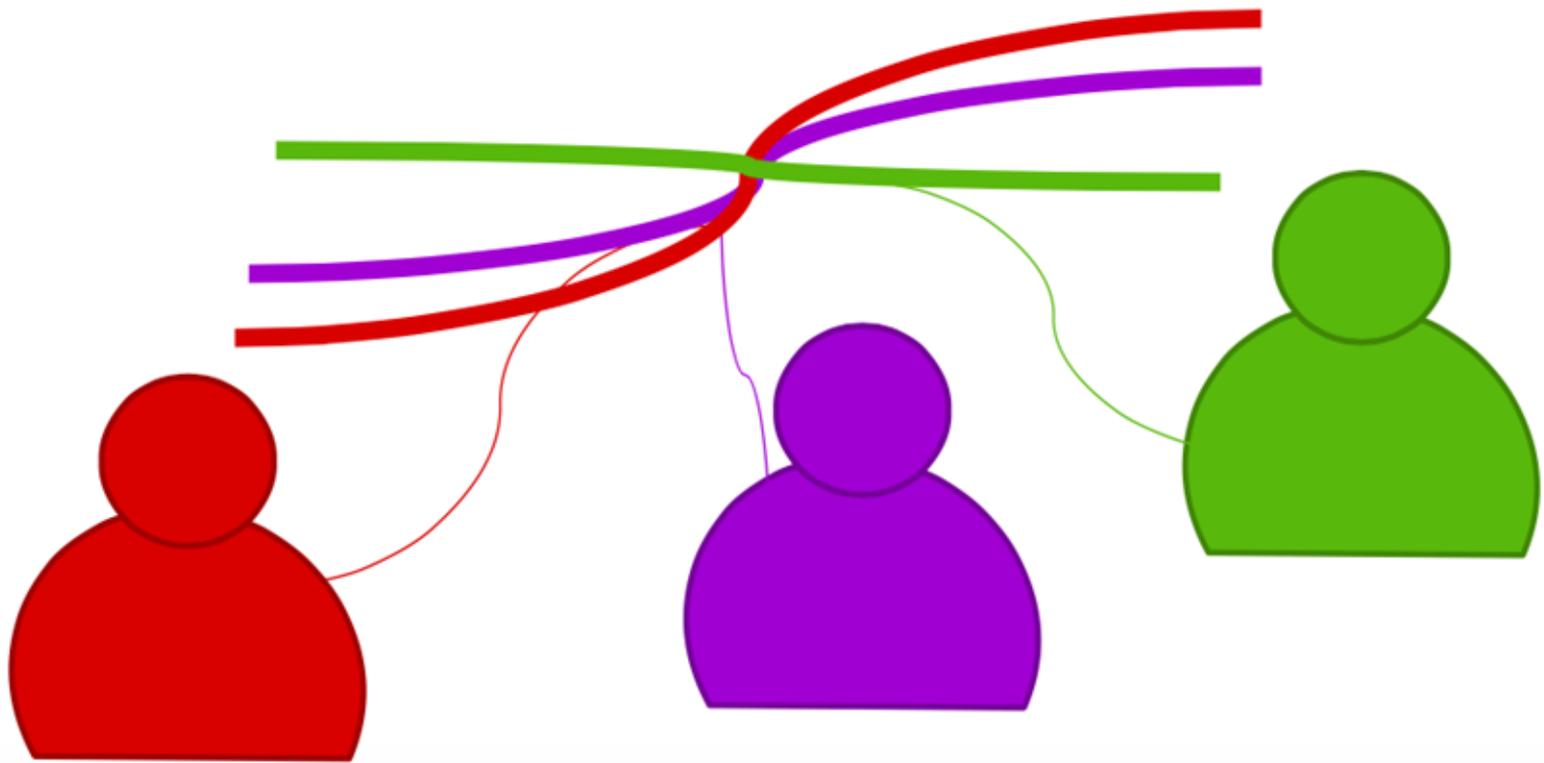
# Shared Decision Making Means

Solving complex issues that need various perspectives to find solutions.



# Shared Leadership Means

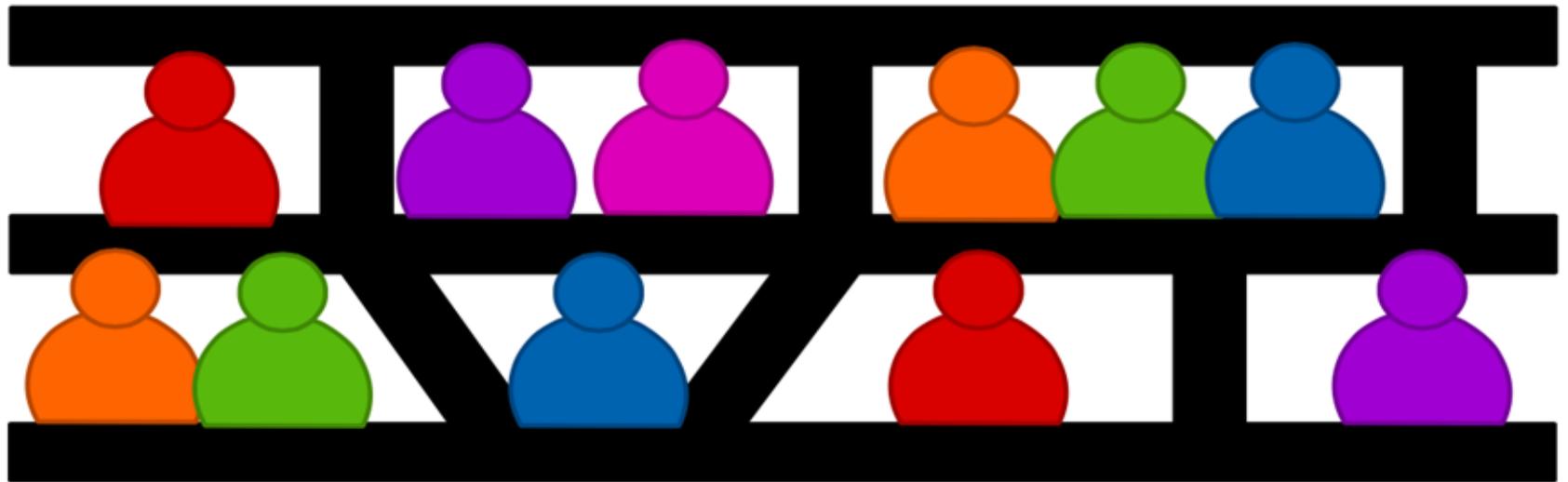
A commitment to working in this way because we believe collaborative work is better and more sustainable work.



Shared leadership translates complex challenges into ways that individuals can contribute.



Shared leadership helps people 'lead in place' regardless of role, position, or title.



# Who can serve on groups?

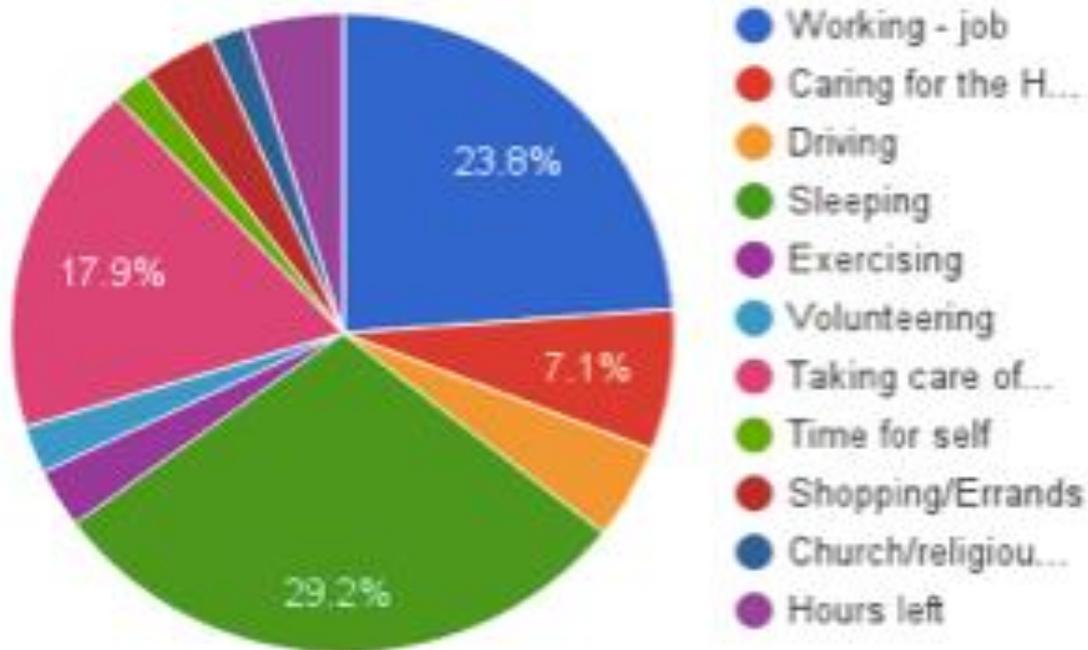


## Interested Individuals

- Especially if the group's decisions will affect them personally
- BUT choose your opportunity wisely
- AND consider the TIME & ENERGY needed to serve

# Time & Energy Inventory

Percentage of time spent each week on Life Activities



# Where to begin?

- Learn about available resources and services
- Find an issue you care deeply about
- Connect to a group with the authority to create or influence change
- Prepare yourself to serve



Questions

[Enter a question for staff]

Send



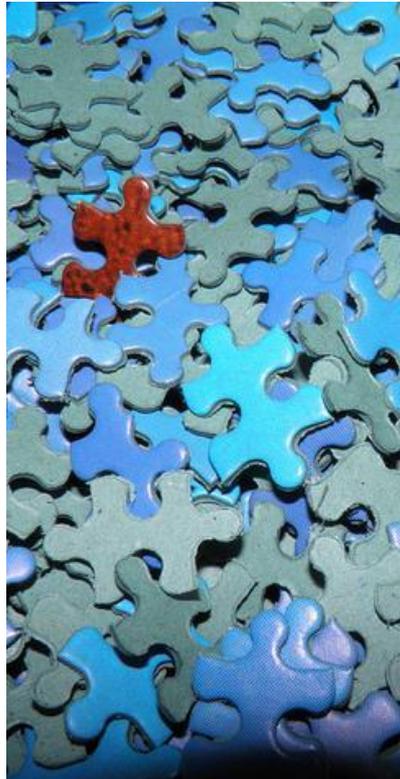
# Types of Groups

## Questions

- What are the different functions of groups and member roles?
- What is a...
  - Governing group?
  - Advisory group?
  - Leadership group?
  - Planning group?
  - Evaluation group?
  - Practice group?



# What Makes Decision-Making Groups *Unique*?



- Decision-making authority
- Issues
- Meeting structure
- Data used
- Input and feedback
- Processes
- Membership
- History
- Time since formation
- Diversity of perspectives

# Types of Member Roles

- Leader – sets the agenda
- Facilitator – runs meetings
- Secretary – takes notes
- Timekeeper – keeps the group on task
- Treasurer – keeps track of funds



# Functions of Groups

**Governing**

**Advisory**

**Leadership**

**Planning**

**Evaluation**

**Practice**

# Governing

## Activities

- Establish by-laws
- Govern an organization
- Develop policies
- Establish goals
- Communicate with the public & funding sources
- Employ & evaluate executives
- Negotiate with employee groups
- Allow for community participation



## Examples

- School Board
- City Council

# Advisory

## Activities

- Represent a broader group of people
  - Seek out the views of those affected
- Advise on needs
- Bring awareness to issues
- Help develop action plans
- Make recommendations
- Serve as a resource

## Examples

- Committee
- Panel
- Focus group



# Leadership



## Activities

- Initiate awareness of an emerging or systemic issue
- Collectively work on targeted issues
- Conduct listening sessions and public forums
- Actively plan and implement strategies
- Attract a collective voice
- Monitoring entities (watchdog)

## Examples

- Associations/Organizations/Coalitions
- School improvement teams
- Initiatives/Grants

# Planning

## Activities

- Research and study a specific issue
- Assess needs and develop priorities
- Make recommendations
- Design information and conduct training
- Develop or select a curriculum
- A channel for communication and feedback
- Plan and carry out an activity

## Examples

- Committee
- Workgroup
- Action team
- IFSP/IEP team



# Evaluation

## Activities

- Create an action plan
- Collect, display, and analyze data
- Report results
- Continuous monitoring for progress and improvement

## Examples

- Formal stakeholder groups
- Service improvement teams
- Focused monitoring



# Practice



## Activities

- Provide a structure to communicate, learn, & act
- Continually reach out to others
- Create opportunities for networking & sharing
- Enhance participation and connections
- Discuss emerging or systemic issues
- Promote interagency connections
- Share information and solutions
- Promote the spread of best practices

## Examples

- A learning circle
- A community of practice

# Types of Groups - Activity

**Governing**

**Advisory**

**Leadership**

**Planning**

**Evaluation**

**Practice**

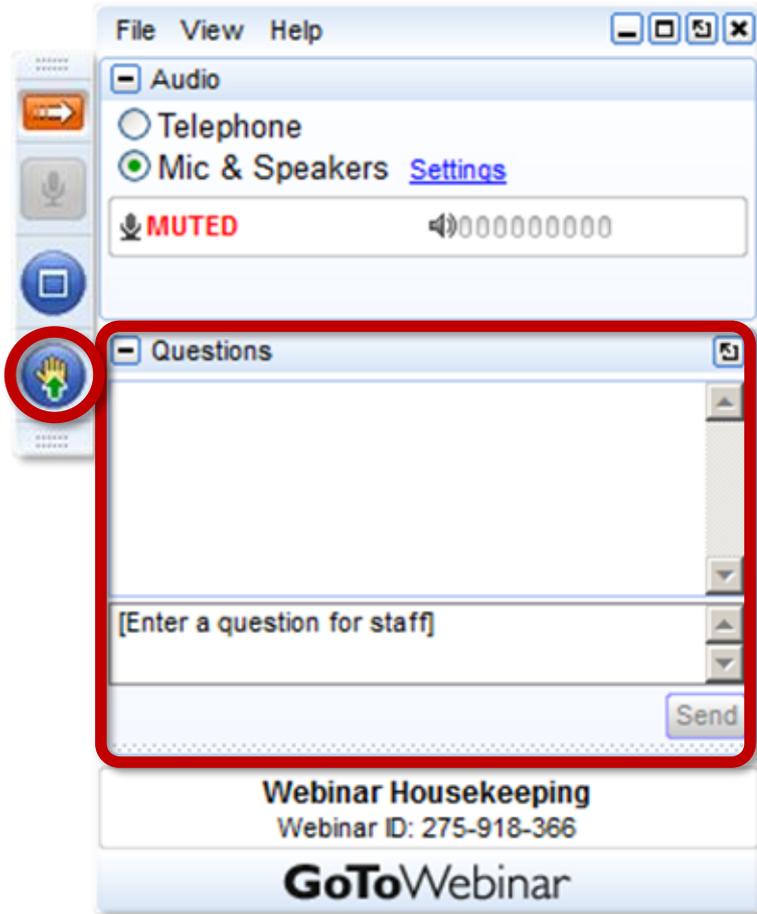


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# Time for questions

## [Use hands for unmuting!]



## Your Participation

- Please continue to submit your text questions and comments using the Questions panel.
- Please raise your hand to be unmuted for verbal questions.

# Download Resource Page

- **Serving on Groups That Make Decisions: A Guide for Families** <http://www.servingongroups.org/guidebook>
- **START Project Up Coming Events Page:** Check here for up coming events and links to register for trainings <http://tinyurl.com/start-upcomingevents>
- **CCYC Parent Leadership Development Training:** <http://tinyurl.com/CCYC-Capacity-Building>
- **SPAN:** Statewide Parent Advocacy Network, your 1st Stop for information and resources. For individual assistance, please call 800-654-7726. <http://www.spanadvocacy.org/>

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# Thank You

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